

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
Tuesday, November 19, 2013  
High School Library

Open Session	The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
Roll Call	<p>The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Nelson, G. Preston, and M. Stauffenberg – seven (7). Absent: None – (0).</p> <p>Also present: Supt. Harrod, K. Meyer, R. Schnitzler, K. Flanigan, R. Haines, D. Conrad, J. Palicki, J. Emerson, A. Furbee, T. Steele, C. Creek, J. Finkelstein, T. Weber, J. DePoister, and Clerk Fortin – fifteen (15).</p> <p>Visitors: P. Chaplinski, M. Farmer, L. Lubben, M. Farnam, C. Baldwin, J. Emerson, M. Cassagrande, Leopold and approximately 50 parents and family members in support of the students being recognized for their high achievements in the High School PSAE test scores, and Robotics team – approximately 60 in attendance.</p>
Pledge of Allegiance	President Stauffenberg led everyone in the Pledge of Allegiance.
Board Member Recognition	Supt. Lisa Harrod took a few moments to recognize the Board members in honor of Board Member Appreciation Day. Board members were thanked for their dedication and commitment to the District and community. Each Board member was “adopted” by a classroom within the District. Gifts, cards, banners, etc. were presented to each Board member as a token of thanks for their service.
Additional Items	<p>Moved by Preston, seconded by Nelson to approve the following additional agenda items:</p> <p>VI. Consent Agenda</p> <ul style="list-style-type: none"><li>E. Employments for the 2013-2014 school year<ul style="list-style-type: none"><li>• Alec Andrewson, High School Boys Track Coach</li></ul></li><li>G. High School Wrestling Team Door-To-Door Fundraiser</li><li>H. Approve Student to Advance One Grade Level</li></ul> <p>IX. New Business</p> <ul style="list-style-type: none"><li>I. High School STEM Lab (N23) Computer Replacement</li><li>J. Wall-Mounted LCD Projector Purchase</li><li>K. Approve School Maintenance Grant</li></ul> <p>Ayes: Preston, Nelson Dodge, Hofmeister, Mallaney, Murray, and Stauffenberg – seven (7). Nays – none (0). Motion carried.</p>
Public Hearing For Drivers Ed Application	Moved by Mallaney, seconded by Dodge to open a public hearing regarding the proposed application to waive State Board Rule 23 Illinois Administrative Code 252.30 (a) (3) relating to Drivers Education fees. Ayes: Mallaney, Dodge, Hofmeister, Murray, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried. (Opened the hearing at 6:36 p.m.).

There were no comments from the public or the staff.

Moved by Nelson, seconded by Hofmeister to close the public hearing for proposed application to waive State Board Rule 23 Illinois Administrative Code 252.30 (a) (3) relating to Drivers Education fees. The hearing closed at 6:37 p.m. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Public Hearing For Driver's Ed Course Fees Moved by Dodge, seconded by Murray to open a public hearing regarding the proposed resolution establishing the Drivers Education course fee at \$220 per student. (The hearing opened at 6:38 p.m.). Ayes: Dodge, Murray, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

There were no comments from the public or the staff.

Moved by Nelson, seconded by Murray to close the public hearing for the proposed resolution establishing the Drivers Education course fee at \$220 per student. (The hearing closed at 6:39 p.m.). Ayes: Nelson, Murray, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Public Hearings/ Petitions/ Public Comments Brian Leopold, Robotics Sponsor, introduced the team members. The team won first place overall beating the previous national champion. The team received first in presentation, display, and engineering. The team demonstrated their new project to the Board, who watched in amazement. The team continues to prepare for the next level of national competition. Mr. Leopold was presented a Certificate of Appreciation from Supt. Harrod for his dedication and unwavering commitment to the Robotics team and his outstanding contributions toward our goals and for making Manteno Schools stand above the rest.

PTO President, Mike Casagrande introduced three of the board members while presenting a check in the amount of \$9,900 representing proceeds of the Walk a Thon to be used for District technology projects.

Cathy Creek, Curriculum Director, led the recognition of nine High School PSAE test score student leaders. The High School Principal Roger Schnitzler assisted in handing out the awards to the high achieving students. A brief reception was held in honor of the students and their achievements.

Reports of Committees **Curriculum, Instruction, and Assessment Committee** – Cathy Creek, Director of Curriculum reported the 2013 District Report Card may be found at [www.illinoisreportcard.com](http://www.illinoisreportcard.com). Findings report the Elementary School, have met AYP in Reading, considering the changes taking place, is great news! The High School PSAE composites reached 60% this year which is a 5% jump from last year.

Building Committee – Chairman Preston reported the committee discussed the following:

- Bond Project
  - Middle School Office entrance renovation will be complete once logo is installed

- High School locker room shower project ceiling tiles still need to be completed.
- District Office front door security renovation – equipment has been ordered and should be delivered in 4-5 weeks.
- High School
  - Mac lab has been completed.
  - The library project has been completed.
  - The baseball field sprinkling system has been completed.
  - The front door canopy water leak has been repaired; a gutter needs to be installed.
- Middle School – landscaping/mulch project has been tabled.
- Elementary School
  - The Early Childhood Center landscape project – grass growth has improved. Committee agreed to reduce retainage to 5%.
- Primary School
  - The inside demolition work has started.
- New Business
  - High School HVAC system is of concern.
  - Elementary School ash tree replacement plan is being discussed.

**Finance Committee** – Chairman Mallaney reported the committee met this evening and discussed the following items:

- Bond project review
- Elementary School construction and revenue update
- Reviewed finance packet
- Copier contracts (consensus to approve Proven)
- Tax levy
- Other contract discussions
- Drivers Education waivers/fees (recommend approval)
- STEM lab replacement
- Wall mounted LCD purchase (with PTO donation)

**Technology Committee** – Tom Steele reported the following:

- The Middle School Tech event held October 30<sup>th</sup> was a huge success.
- Many compliments toward our students and staff.
- Dan attended Cisco certification-level training.
- Tech Training is continuing.
- Copier training will be held on January 6<sup>th</sup>.
- Copier contract – Proven was recommended saving \$2,200 per month.
- RFP was issued with specs to replace the High School STEM lab.
- Reviewed YouTube content filter restrictions.
- Extra Chromebook chargers for sixth grade classrooms will be ordered.
- High School Chromebook cart concerns
- Cathy, Stephanie and Tom attended a Tech Planning workshop at the Area 4 LTC in Rantoul.
- The December meeting has been cancelled.

**KARVES** – There was no report given.

- Consent  
Agenda
- Moved by Dodge, seconded by Hofmeister to approve the following items:
- A. Minutes
    - Regular meeting of October 22, 2013
    - Executive session meeting of October 22, 2013
  - B. Financial Reports
    - Summary of Cash/Investment/Fund Balances Report
    - M-T-D/Y-T-D Revenue/Expenditure Summary Reports
    - Cost Analysis – Education; Cost Analysis – O & M
    - Revenue Report
    - Expenditure Report
    - O & M Gas and Electric Expenditure Report
    - Food Service Report
    - Payroll Extras Report
    - Imprest Check Report
    - Accounts Payable Report
    - ISDLAF Report
    - Activity Account Reports
    - Additional Accounts Payable
  - C. Presentation of School Report Cards – Cathy Creek (discussed earlier in the meeting)
  - D. Approved of out of state travel for Kathy Meyer and Tom Steele to attend the Skyward National Conference in Orlando, Florida from February 6, 2014 through February 28, 2014.
  - E. Employments for the 2013-2014 school year
    - Cara Field, Elementary School PRIDE paraprofessional effective October 31, 2013
    - Alec Andrewson – High School Boys track coach
  - F. Employments Contingent Upon Successful Completion of Paperwork
    - Mary Lou Joubert, Middle School paraprofessional
    - Superintendent's approval to hire paraprofessionals as needed
  - G. High School Wrestling team door-to-door fundraiser starting November 20, 2013.
  - H. Approve Student to Advance One Grade Level – (8<sup>th</sup> grade student new to District)

Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson, Preston, and Stauffenberg – seven (7).  
Nays – none (0). Motion carried.

- Unit Office
- Supt. Harrod reported on the following:
- The High School Interact Club will be assembling 48 packages for mailing to Manteno High School alumni students currently serving our country in the United States Military.
  - Girls volleyball had a great season this year.
  - The Varsity football team had a good regular season.
  - The top five winners of the 8<sup>th</sup> grade science fair receiving top honors are:
    - Joshua Robbins – Does the amount of baking soda affect how a corn muffin cooks?
    - Karah Anker – Does the temperature affect the life of a glow stick?
    - Caleb Boudreau – Which solution dissolves an Alka-Seltzer tablet the fastest?
    - Max Kinast – What keeps bananas fresh?

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- Cameron Ashby – What type of bean absorbs the most water?
- The 7<sup>th</sup> grade girls' basketball earned second place in the Kan-Will tournament.
- Winter Sports preview night was well attended on November 15, 2013.
- Lori Weedon will be the honoree at the Jingle Bell Run this year.
- The Manteno Education Foundation will present \$5,000 worth of mini-grant funds from the annual golf outing back to teachers this year.
- Supt. Harrod thanked the Board again for their dedication on this School Board Member Appreciation Day.

Old Business None

New Business

- Approve Tax Levy Resolutions Moved by Mallaney, seconded by Murray to adopt the resolutions of proposed tax levy and publish the Certificate of Compliance with the Truth in Taxation in Accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 of the Illinois statutes. Ayes: Mallaney, Murray, Dodge, Hofmeister, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Mr. Conrad briefly discussed the tax levy calculations and shared with the Board concerns over future bond payments and their affect next year's tax levy.
- Levy Hearing Date Set Moved by Hofmeister, seconded by Dodge to set a levy hearing for December 17, 2013 at 6:25 p.m. Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Preston, and Stauffenberg - seven (7). Nays – none (0). Motion carried.
- Approve Application For Waiver Relating To Drivers Ed Fees Moved by Mallaney, seconded by Dodge to approve the Application to Waive State Board Rule 23 Illinois Administrative Code 252.30 (a) (3) relating to Drivers Education fees as presented. Ayes: Mallaney, Dodge, Hofmeister, Murray, Nelson, Preston, and Stauffenberg - Seven (7). Nays – none (0). Motion carried.
- Approve Resolution Establishing Drivers Ed Fees Moved by Murray, seconded by Hofmeister to approve the resolution establishing the Drivers Education course fee at \$220 per student as presented. Ayes: Murray, Hofmeister, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve Scholastic Reading Counts Extended Contract Moved by Dodge, seconded by Murray to approve the extension of the Scholastic Reading Counts student access fee in the amount of no less than \$1,960 per year and the support fees of \$500 per building for the period of January 2, 2014 to December 31, 2017 for the total purchase price of \$3,460 per year as presented. Ayes: Dodge, Murray, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

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- Approve High School Course Offering 2014-2015 Moved by Hofmeister, seconded by Murray to approve the High School course offering changes for the 2014-2015 school year as presented. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.
- Approve Copier Contract Moved by Mallaney, seconded by Murray to enter into a five year lease/maintenance agreement with Proven Business Solutions/Canon as presented. Ayes: Mallaney, Murray, Dodge, Hofmeister, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Anticipated Future Items 1. Public hearing for the 2013 levy at 6:25 p.m. on December 17, 2013.  
2. Adopt the 2013 levy at the regular Board meeting at 6:30 p.m., December 17, 2013.  
3. 1% Sales Tax increase resolution
- Approve High School STEM Lab Computer Replacement Moved by Nelson, seconded by Murray to purchase 25 Intel Core i5 computer systems from Byte Speed, Inc. in the amount of \$24,700 as presented. Ayes: Nelson, Murray, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve Wall Mounted LCD Projector Purchase Moved by Nelson, seconded by Murray to purchase 15Epson PL480 LCD projectors from CDW-G in the amount of \$15,735 as presented. Ayes: Nelson, Murray, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve Maintenance Grant Moved by Dodge, seconded by Hofmeister to approve the School Maintenance Grant application as presented. Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- There was no executive session needed.
- Adjourn Meeting Moved by Hofmeister, seconded by Nelson to adjourn the meeting at 7:40 p.m. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

\*Mark Stauffenberg  
Mark Stauffenberg – President

\*Patrick Mallaney  
Patrick Mallaney – Secretary

MKS/PM/df

\*Original signatures on file at the District Office.